



**JACKSON HOLE COMMUNITY**

Teton County is a year-round resort community, located in the northwestern

corner of Wyoming. It serves as the southern gateway to Grand Teton and Yellowstone National Parks and home to three world class ski resorts. Approximately 97% of the land within the county’s borders is held in public ownership – National Park, National Elk Refuge, and National Forest.

Teton County is a unique place to live, offering many outdoor recreational activities, abundant wildlife and open spaces, fine dining, and premier cultural arts offerings. Approximately 21,500 people live in Teton County, but as a resident, you quickly learn that you share your home with over 5,000,000 visitors from all over the world in the summers. Despite this influx, Jackson Hole maintains its western heritage and hospitality.

As a resort community, the comparative cost of living in Teton County is about 58% higher than the statewide average. Our real estate market outprices our community workforce, resulting in many employees having to find housing in neighboring communities.

**PLANNING & BUILDING SERVICES DEPARTMENT**



The Teton County Planning & Building Department exists to uphold the community’s vision; serving the residents, workforce, visitors and natural resources by

studying and informing policy decision, applying codes and regulations, and educating on codes regulations, and policy. The Department seeks to adaptively implement the Jackson/Teton County Comprehensive Plan and its guiding values of Ecosystem Stewardship, Growth Management, and Quality of Life through such tools as the

Growth Management Program, annual Indicator Report, and Work Plan. The Department provides public services related to land use and development permits, long-range community planning, building permits and inspections, zoning and enforcement, and other related services. The Department is also responsible for supporting the implementation of the Integrated Transportation Plan and Housing Action Plan priorities of the County.

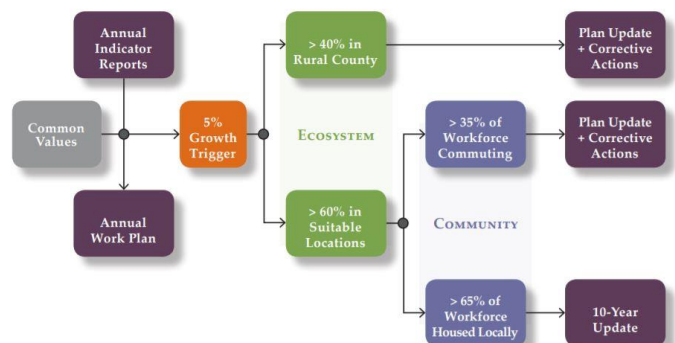
**STAFFING**

The Department employs 16 full-time staff members, with a total FY 2018/19 operating budget of \$1,818,167. The Department includes two divisions which are led by a Planning Manager and Building Official:

**Planning** – is responsible for current planning and long-range land use and transportation planning activities. The Planning Division administers the Comprehensive Plan and ensures that development complies with the Land Development Regulations. Long-range planning is a sub-division of Planning and is jointly funded by the Town of Jackson and Teton County.

**Building** – ensures compliance with all building, plumbing, energy, and mechanical codes and is responsible for the collection of fees associated with building permits.

In 2018, the Department reviewed 327 building permits, completed 4,748 building inspections, and provided reviews on 433 planning applications.



## **THE DIRECTOR POSITION**

Teton County is seeking a candidate who will be a responsive and service-oriented professional, providing exceptional leadership and expertise in the management and oversight of the various department operations. Under administrative direction from the Commissioners' Administrator, this position works closely with the Board of County Commissioners. In addition, the position works collaboratively with the Town of Jackson Planning Director on areas of mutual focus, including Long-Range Planning and Transportation Planning. This position also requires significant interaction with the County Attorney's Office, the Planning Commission, and the community.

Complex, land use considerations are a significant focus in this position. A successful candidate will demonstrate technical competence, vision, consistent follow through, political astuteness, and the ability to provide impartial, well-founded recommendations. Internal to the department, the expectation is to provide strong leadership and administrative management, while mentoring and developing staff.

## **EDUCATION AND EXPERIENCE**

- B.S. Degree in Planning, Community Development or related field.
- Seven years of increasingly responsible experience in land use planning forums which includes at least three years of supervisory and fiscal management experience.
- Knowledge and experience in complex rural land use regulations and community development programs.
- Technically capable in all respects, with demonstrated expertise in the public planning and long-range planning processes.
- Masters' degree is highly desirable.
- Certification by the AICP is preferred.

## **IDEAL COMPETENCIES & QUALITIES**

The successful applicant is able to strike a fair balance between the public interest (such as the preservation of the unique character of the County) and private property rights.

- Strong, decisive, yet diplomatic leadership style that fosters a culture of respect and accountability.
- Commitment to exceptional customer service delivery that builds trust and confidence.
- Leadership skills to effectively develop, support, motivate, and mentor staff.
- Ability to effectively address differing perspectives with diplomacy, transparency, and strong relationship skills.
- Ability to make timely and well-founded decisions.
- Skill in delegating assignments and maintaining accountability.
- Effective writer and presenter, comfortable speaking to various audiences and elected officials.
- Proactive, thoughtful, and effective communicator.
- Exhibits a high level of professionalism and flawless integrity.
- Politically astute yet apolitical.



## COMPENSATION & BENEFITS

The hiring salary range is \$104,630 - \$124,372; dependent on qualifications and experience. No State Income Tax in Wyoming. Generous housing package included.

Teton County's comprehensive benefits package includes:

- **Healthcare:** The County offers 100% Employer Paid Insurance Premiums for Medical, Dental, and Vision for Employee and Dependents. The County also contributes half of the medical deductible amount towards a Health Savings Account.
- **Retirement:** The County contributes 14.19% of the employee's share toward the Wyoming State Pension plan. Vested in 48 months.
- **Deferred Compensation:** 457 Plans are available with employee participation only.
- **Holidays:** 10 paid holidays per year.
- **Long-Term Disability:** 50% of the cost is paid by the County.
- **Life Insurance:** The County provides 100% employer paid Basic Life coverage as well as AD&D. Supplemental Life Insurance and AD&D is available at low rates.
- **Paid Vacation & Sick Leave:** 20 days of vacation per year and eight (8) hours accrued sick leave per month.
- **Retiree Health Plan:** If your employment ends due to retirement after nine years of service, you can continue coverage under the retiree plan.



## HOW TO APPLY

To apply for this unique and exceptional career opportunity, please visit our online application portal on our website:

<http://www.tetoncountywy.gov/>

## Open Until Filled

*Teton County reserves the right to select the candidate they feel best fulfills the role of the Director of Planning & Building Services.*

The final candidate will be subject to a criminal background check, including the review of driver's license record and employer references.



If you have questions regarding this position, please contact:

Julianne Fries  
Director of Human Resources  
200 S. Willow Street  
Post Office Box 3594  
Jackson, WY 83001  
[jfries@tetoncountywy.gov](mailto:jfries@tetoncountywy.gov)  
307-732-5773