

**OFFICIAL SUMMARY PROCEEDINGS OF THE BOARD OF  
COUNTY COMMISSIONERS, TETON COUNTY, WYOMING**

The Teton County Board of Commissioners met in regular session on **April 13, 2020** in the Commissioners Chambers located at 200 S. Willow in Jackson. The meeting was called to order at 9:06am.

Commission present: Natalia Macker Chair, Greg Epstein Vice-Chair, Mark Barron, Mark Newcomb, and Luther Propst were present.

**ADOPT AGENDA**

A motion was made by Commissioner Barron and seconded by Commissioner Propst to adopt the agenda as presented. Chair Macker called for a vote. The vote showed all in favor and the motion carried.

**PUBLIC COMMENT**

Public comment was given by Hans Flinch regarding the Comprehensive Plan Update.

Public comment was given by Brooke Sausser, Jackson Hole Conservation Alliance, regarding the Comprehensive Plan Update.

Public comment was given by Rich Bloom regarding the Comprehensive Plan Update.

**ACTION ITEMS**

1. Consideration of Payment of County Vouchers

A motion was made by Commissioner Propst and seconded by Commissioner Barron to approve the April 13, 2020 county voucher run in the amount of \$511,821.17 and an interfund transfer in the amount of \$492,093.28. Chair Macker called for a vote. The vote showed all in favor and the motion carried.

2. Consideration of Administrative Items

- a. 24-Hour Liquor Permits
- b. SLIB Drawdowns
  - i. Horsethief Canyon Landfill Closure

Sherry Daigle, County Clerk, presented to the Board for consideration of approval of a drawdown request for the Horsethief Canyon Landfill Closure project in the amount of \$821.03.

There was no public comment.

A motion was made by Commissioner Newcomb and seconded by Commissioner Barron to approve the drawdown request for the Horsethief Canyon Landfill Closure project as presented. Chair Macker called for a vote. The vote showed all in favor and the motion carried.

- c. Tax Corrections
- d. Human Service/Community Development Contracts for Service
- e. Special Events Permits – Applications Pending (*for informational purposes, no action taken*)
  - i. **Teton Food Tour** – July 12, 2020; Location - A bike ride along the 390 pathway from R Park to the Aspens, Snake River Ranch, and Teton Village – Bodega; Attendees – 350

3. Consideration of Approval of a Resolution Declaring Week of the Young Child

A motion was made by Commissioner Newcomb and seconded by Commissioner Propst to approve the Resolution Celebrating the National Collaborative for Infants and Toddlers Week of the Young Child. Chair Macker called for a vote. The vote showed all in favor and the motion carried.

**BOARD OF COUNTY COMMISSIONERS OF TETON COUNTY  
RESOLUTION #20-017  
NATIONAL COLLABORATIVE FOR INFANTS & TODDLERS  
WEEK OF THE YOUNG CHILD**

**WHEREAS**, local government routinely provides an array of programs and services to an estimated 16 million children ages birth to three in the United States; and in 2016 about 35 percent of counties had more than a quarter of all children living in poverty; and

**WHEREAS**, the most rapid period of brain development occurs within the first years of life with the brain developing faster from birth to age three than at any later period in life, building the foundation for all future learning, behavior and health; and toddlers receive what their growing brains need, they become healthy children who are confident, empathetic and ready for school and life; and programs and policies that support healthy development from birth to age three result in better social, economic and health outcomes and build a more productive workforce that strengthens our economy now and in the future; and

**WHEREAS**, parents are a child's most important caregivers and play the lead role in their child's healthy development; at the same time, communities and governments can effectively provide families with an array of comprehensive support at an especially critical time; and

**WHEREAS**, programs and policies should start early to ensure healthy beginnings at birth, support families with infants and toddlers and make high-quality childcare and learning environments more accessible and affordable to all;

**WHEREAS**, high-quality childcare is often unavailable or unaffordable for parents who need it, and many families are not connected to networks or early childhood supports, and parent education that can offer guidance and confidence to navigate the earliest months and years of their children's lives; and

**WHEREAS**, studies and research continue to reinforce that preparing babies and young children to succeed in school and life has profound impacts on building a strong and vibrant economy; and

**WHEREAS**, Teton County and all other local governments take pride in our responsibility to protect and enhance the health, welfare and safety of residents in cost-effective ways, especially for the working families with young children in our area; and

**WHEREAS**, research shows that when we invest in the first three years of a child's life, including through parent education, the returns for the community are the highest, and we can reduce the need for more expensive interventions later; and

**WHEREAS**, research also shows that high-quality early childhood development programs can deliver an annual return of up to 13 percent per child on upfront costs through better outcomes in education, health, employment and

social behavior in the decades that follow; and economists attribute local economic growth and prosperity to high-quality early child care programs.

**WHEREAS**, 27 percent of children ages birth to three in Teton County live below 200 percent of the Federal Poverty Level; and

**WHEREAS**, the purpose of the Week of the Young Child is to recognize that healthy development and education of all children is the responsibility of all of us, and to recommit ourselves to ensuring that each and every child experiences the type of early environment – at home, at child care, at school, and in the community – that will promote their early development.

**FURTHER**, the Teton County Board of County Commissioners do hereby pledge the County's support and advocacy for supporting prenatal-to-three and early childhood education efforts that promote a health start at birth, support for families with infants and toddlers and high-quality care and learning environments through pre-k and further pledge that Teton County Board of County Commissioners will:

- Support the efforts of the Town of Jackson, Systems of Education and other organizations in making Teton County an Early Learning Community by convening an Early Learners Committee to create a plan with measurable outcomes to implement, shift and enhance evidence-based approaches that promote a comprehensive and equitable continuum of care that begins before birth and spans into adulthood, with specific recommendations for children under three and their families; and
- Support the leveraging of local, state and federal investments and exploration of innovative funding strategies and revenue streams to support early childhood programming; and
- Promote prenatal-to-K policies, best practices and cross coordination to improve child and family outcomes as well as service delivery and efficacy in government through streamlined processes; and

**NOW, THEREFORE**, the Teton County Board of County Commissioners does hereby declare its dedication for every young child to have access to safe, healthy, quality environments with passionate, educated, skilled, well compensated and dedicated teachers and therefore declare **April 13 – 17, 2020** the **Week of the Young Child** in honor of those committed to enhancing the lives of young children and their families and encourages all citizens to work to make an investment in early childhood education in our community.

**ADOPTED ON THE 13<sup>TH</sup> DAY OF APRIL 2020.**

**TETON COUNTY BOARD OF COUNTY COMMISSIONERS**

Natalia D. Macker, Chairwoman

Attest: Sherry L. Daigle, Teton County Clerk

4. Consideration of Approval of Cancellation of Personal Property Taxes

Melissa Shinkle, County Assessor, presented to the Board for consideration of approval the cancellation of personal property tax that is past due for 10 years. Pursuant to Wyoming Statute §39-13-110 "Statute of Limitations": (a) All personal property taxes not collected within ten (10) years from the time the taxes were levied shall be cancelled and are thereafter uncollectible.

There was no public comment.

A motion was made by Commissioner Propst and seconded by Commissioner Newcomb to approve the cancellation of personal property taxes totaling \$7,946.09 pursuant to Wyoming State Statute §39-13-110(a). Chair Macker called for a vote. The vote showed all in favor and the motion carried.

5. Consideration of Proposed Outgoing Commissioner Correspondence

There was no outgoing correspondence, however there was discussion included proposed outgoing correspondence regarding the shed hunt on the National Elk Refuge and the timing of the hunt and the impacts of COVID-19. Keith Gingery, Deputy County Attorney, requested the Board talk to the Sublette County and Lincoln County Commissioners before making any decisions.

**EXECUTIVE SESSION**

There was no executive session.

**DISCUSSION ITEMS**

1. Known Matters for Discussion

A. Budget Impacts from COVID-19

Sherry Daigle, County Clerk, presented to the Board some findings as to the current shortfall in the budget. There was estimated to be a \$2.5 million in reversion money and a budget amendment was done to appropriate those funds. When the audit came out, there was \$3,000 reversion. One million dollars, \$500,000 each went to the Operations Reserve and the Capital Reserve. The Clerk and Treasurer recommend reversing those two items to reduce the shortfall in the budget by \$1,000,000.

A motion was made by Commissioner Barron and seconded by Commissioner Newcomb to request on our next budget amendment the County Clerk and the County Treasurer to reverse \$500,000 from the Operations Reserve and \$500,000 from the Capital Reserve. Chair Macker called for a vote. The vote showed all in favor and the motion carried.

Alyssa Watson, Board of County Commissioners Administrator, requested additional direction to departments and/or Elected Offices on FY20 including filling vacant positions. The consensus of the Board is those positions that are essential or have already been advertised may be pursued, but those that come up should wait. There was also discussion of the 20% reduction in flat salaries.

The meeting was recessed at 10:09am and reconvened at 10:15am.

B. Public Processes During National Emergency

The Board's discussion included virtual meetings and the limitations, how the public can engage, and public notice deficiencies. There is concern on what type of meetings work in a digital/virtual forum and should be done in a physical forum.

Keith Gingery, Deputy County Attorney, discussed public notices and virtual meetings. According to Wyoming Statute §16-4-403(d) no meeting shall be conducted by electronic means or any other form of communication that does not permit the public to hear, read or otherwise discern meeting discussion contemporaneously. Communications outside a meeting, including, but not limited to, sequential communications among members of an agency, shall not be used to circumvent the purpose of this act.

C. Comprehensive Plan Process

The recommendation from counsel is to cancel the Joint Planning Commission meeting on April 27, 2020; present the draft of the plan as proposed at the May 4, 2020 Joint Information Meeting; hold the Joint Planning Commission meeting on June 22, 2020; and hold at Joint BCC/Council Meeting on July 6, 2020. The key decision is to determine if this is a new 2020 Comprehensive Plan or is this amendments to the 2012 Comprehensive Plan and to advertise it correctly in the newspaper notice.

Alyssa Watkins, Board of County Commissioners Administrator, addressed the Board regarding the Comprehensive Plan revisions were, if fact, to update the 2012 Comprehensive Plan.

Chris Neubecker, Planning Director, also stated this is an update to the 2012 Comprehensive Plan based on growth triggers in the Comp Plan and based on growth and residential growth in the community. Mr. Neubecker also stated there would be a clean version and a red line version of the updates. At the May 4 joint meeting there will be an informational presentation for the Board, Council, and public.

The suggestion from the Planning Director is to just discuss the process and not the content of the document would be beneficial. The redline version has been posted as of April 10, 2020. There was discussion on reasoning for slowing the process, Northern South Park neighborhood planning, public comment via Zoom meetings, and the inequity in the ability for the public to participate in online meetings.

2. Other Matters for Discussion

A. Stilson BUILD Grant

Commissioner Barron brought up discussion on the BUILD Grant requesting that Commissioner Propst be a liaison for the Board of County Commissioners on this process. The BUILD Grant committee is currently being led by Alta Planning and the focus of the Stilson parcel is on transit issues, after which there will be the remaining county issues including the Parks and Recreation issues to be worked through. Ms. Watkins noted that town and county staff are present in these meetings. Current work is on the transit portion of the BUILD Grant. Heather Overholser, Director of Public Works, addressed the Board about an agreement being proposed that discusses the current effort for the BUILD Grant and what is anticipated for the future in terms of the Parks and Recreation fields, recycling, etc. The agreement will be between Teton County, the Town of Jackson, and Jackson Hole Mountain Resort.

B. Comprehensive Plan Process (continued)

The Board continued discussion on the Comp Plan process regarding proposed timeline, difference between neighborhood planning and zoning, Northern South Park, County Long-Range Planner, county lands under the Teton County Land Development Regulations, staff presentation on neighborhood planning and zoning process

C. Housing Nexus Study

Commissioner Propst brought up discussion on the Housing Nexus Study. He would like to put this off until the county has a better understanding of the finances/budget. Commissioner Newcomb is in favor of moving forward with the study. Chair Macker did not want to fund the study in this fiscal year, but is willing to consider it for the next fiscal year if resources are available.

D. Mill Levy Tax

Commissioner Barron brought up discussion on the reduction of property tax mills for the next fiscal year.

E. Update on Hansen-Lucas Levees

Heather Overholser, Director of Public Works, gave an update on the Hansen-Lucas levees.

**MATTERS FROM COMMISSIONERS**

- 1. Calendar review - The Board reviewed their weekly calendars.
- 2. BCC Administrator – Alyssa Watkins, Board of County Commissioners Administrator, gave updates via email on Water Quality, Housing, Transportation, Culture of Leadership, LDRs, and Areas of Focus.
- 3. Liaison reports / Commission updates
  - A. Commissioner Macker gave an update on the situation reports on COVID-19 will be going out on Monday, Wednesday, and Friday only.
  - B. Commissioner Epstein had no updates.
  - C. Commissioner Barron had no updates.
  - D. Commissioner Newcomb gave an update on the Library Board regarding upcoming meeting and will be focusing on Library staff and management of digital library around pandemic.
  - E. Commissioner Propst gave an update on START – finalized the route plan, the challenge is funding.

**MATTERS FROM COMMISSIONERS**

**WORKSHOPS**

**ADJOURN**

A motion was made by Commissioner Barron and seconded by Commissioner Newcomb to adjourn. Chair Macker called for the vote. The vote showed all in favor and the motion carried. The meeting adjourned at 11:40am.

Respectfully submitted,  
Shelley Fairbanks  
Deputy County Clerk

TETON COUNTY BOARD OF COMMISSIONERS

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Natalia D. Macker, Chair

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Greg Epstein, Vice-Chair

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Mark Barron

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Mark Newcomb

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Luther Propst

ATTEST:

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Sherry L. Daigle, County Clerk

**TETON COUNTY CLERK'S OFFICE  
04-13-2020 WARRANTS**

<b>Warrant Number</b>	<b>Name</b>	<b>Amount</b>
388505	ACTION EXCAVATION LLC	42,460.20
388506	ACE HARDWARE	971.17
388507	AHLERS & ASSOCIATES	100.00
388508	AIRGAS USA LLC	313.53
388509	ALLEGIANCE BENEFIT PLAN MANAGEMENT	95.00
388510	AMAZON CAPITAL SERVICES, INC.	10,987.90
388511	ANNE SUTTON	857.00
388512	ARCHITECTURAL BUILDING SUPPLY	14,180.26
388513	ARNOLD MACHINERY COMPANY	29.76
388514	ASPEN AUTOMOTIVE/NAPA	266.10
388515	BIG R RANCH & HOME	1,131.67
388516	BIOTA RESEARCH & CONSULTING, INC.	2,820.00
388517	SIMPLIFY COMPLIANCE LLC	1,295.00
388518	BLUE SPRUCE CLEANERS, INC.	269.09
388519	BOB BARKER COMPANY, INC.	579.62
388520	BOUNDTREE MEDICAL	48.58
388521	CARDINAL HEALTH 411, INC.	392.65
388522	CAROLINA SOFTWARE INC	850.00
388523	CASPER STAR TRIBUNE	493.28
388524	CAREY STANLEY	24.00
388525	CANYON TRUCKING	897.50
388526	LLC CENTURYLINK COMMUNICATIONS	1,229.98
388527	CENTURYLINK	1,006.31
388528	CENTRAL STATES WIRE PRODUCTS INC.	2,065.08
388529	CHARTER COMMUNICATIONS	104.98
388530	CLARKS' BROADWAY AUTO PARTS, LLC	766.88
388531	CLIMB WYOMING	5,137.01
388532	CONRAD AND BISCHOFF, INC.	2,098.99
388533	COCA COLA BOTTLING COMPANY	31.60
388534	COLE HUFF	166.00
388535	CONVERGEONE INC.	19,176.07
388536	CURRAN-SEELEY FOUNDATION	11,024.07
388537	DBR, INC.	558.79
388538	DELTA DENTAL	20,223.40
388539	DEAN'S PEST CONTROL LLC	255.00
388540	DEPARTMENT OF WORKFORCE SERVICES	42,311.42
388541	DICK MAY WELDING INC.	10.00
388542	DUBBE-MOULDER ARCHITECTS, P.C.	71,420.70

388543	ELECTRICAL WHOLESALE SUPPLY CO,INC.	61.77
388544	E.R. OFFICE EXPRESS INC.	333.88
388545	RACHEL RAVITZ	3,062.50
388546	FERGUSON ENTERPRISES, INC. #3007	145.72
388547	FRIENDS OF PATHWAYS	1,400.00
388548	GOLDER ASSOCIATES INC	1,682.10
388549	GRAINGER	3,072.16
388550	GREENWAY PAINTING LLC	450.00
388551	HELICOPTER EXPRESS, INC.	46,050.00
388552	HIGH COUNTRY LINEN SUPPLY LLC	207.30
388553	HUNT CONSTRUCTION, INC.	15,894.00
388554	INTERSTATE BATTERY SYSTEM OF IDAHO	1,280.45
388555	INSIDE OUT LANDSCAPE ARCHITECTURE	71.25
388556	ISWR - PETTY CASH	43.75
388557	JACKSON LUMBER	84.26
388558	JACKSON PAINT & GLASS, INC.	11.50
388559	JB APPLIANCE	1,710.00
388560	JESSICA BAKER	12.00
388561	JESSICA CHAMBERS	48.00
388562	JH MOUNTAIN RESORT	600.00
388563	JH PUBLIC ART	2,500.00
388564	JACKSON HOLE SECURITY LLC	2,106.50
388565	JORGENSEN ASSOCIATES PC	3,255.00
388566	JOANNA VAN OPPEN	21.00
388567	JONES SIMKINS LLC	3,308.07
388568	KELLY JO HATCH	320.00
388569	KIMBALL MIDWEST	75.09
388570	KNO2 LLC	505.94
388571	LARRY H. MILLER FORD	731.91
388572	LINTON'S BIG R	34.99
388573	LONG BUILDING TECHNOLOGIES, INC.	1,279.45
388574	LOWER VALLEY ENERGY	13,444.29
388575	LSE, INC.	2,355.68
388576	MARY FAULKNER	52.50
388577	MAGGIE SCHILLING	282.00
388578	MARIO JIMENEZ	52.50
388579	MARK NEWCOMB	2,107.36
388580	MCKESSON MEDICAL SURGICAL	1,752.15
388581	MEREDITH STIEHL	45.00
388582	MOUNTAIN X LLC	200.00
388583	MUNICIPAL EMERGENCY SERVICES	4,429.00
388584	NELSON ENGINEERING COMPANY	1,500.00
388585	NORCO, INC.	21.70
388586	OFFICE ALLY	35.45
388587	ONE-CALL OF WYOMING	3.75
388588	POST REGISTER	232.30
388589	HAL JOHNSON JR-PROFESSIONAL EXPRESS	388.30
388590	PRO FORCE LAW ENFORCEMENT	1,039.42
388591	PREMIER CLEANING SERVICES LLC	9,480.00
388592	RAFTER J IMPROVEMENT & SERVICE DIST	292.86
388593	ROCKY MOUNTAIN FIRE SYSTEMS	180.00
388594	RODAC LLC	1,660.00
388595	RTR SERVICES LLC	550.00
388596	SALLY HUMPHERYS	52.50
388597	SARA PETERS	33.25
388598	SHERVIN'S INDEP. OIL	210.84
388599	SHERWIN-WILLIAMS CO.	237.65
388600	SILVER STAR COMMUNICATIONS	3,671.92
388601	SNOW KING HOLDINGS LLC	900.00
388602	SOUTH PARK NURSERY AND LANDSCAPING	2,890.00
388603	ST JOHN'S HEALTH	191.00
388604	ST. JOHN'S MEDICAL CENTER	65.00
388605	SUE COMBS	155.00

388606	ELIOR INC.	5,988.32
388607	SUSANA ZARATE	120.00
388608	TETON CO. SHERIFF DEPT.	10,266.59
388609	TETON COUNTY TREASURER	4,717.96
388610	TETON COUNTY TREASURER	20,857.32
388611	TERRA FIRMA ORGANICS, INC.	12,837.46
388612	TETON MEDIA WORKS INC.	1,789.36
388613	TRC INC.	27.00
388614	TETON TRASH REMOVAL INC.	160.00
388615	TETON YOUTH & FAMILY SERVICES	9,932.68
388616	THYSSEN-KRUPP ELEVATOR CORP.	932.07
388617	TOWN OF JACKSON	53.90
388618	TOWN OF JACKSON	19,112.87
388619	TRISA DIPAOLO	204.00
388620	TREES INC.	100.00
388621	VERIZON WIRELESS	5,353.60
388622	VISA	14,124.13
388623	WATSABAUGH EXCAVATION, INC.	1,700.00
388624	WARREN PENNICK	52.50
388625	WYOMING COUNTY COMMISSIONERS ASSOC.	300.00
388626	WEST BANK SANITATION	278.32
388627	WELLS FARGOVENDOR FINANCIAL SRVS	300.00
388628	WEST BANK SANITATION	123.12
388629	WELCH TENNIS COURTS, INC.	722.91
388630	WESTERN TRANSPORT INC.	644.85
388631	WHITE GLOVE PROFESSIONAL CLEANING	143.22
388632	WILSON HARDWARE	28.87
388633	WILLIAM R. SMITH M.D.	1,550.00
388634	WYOMING DEPT OF HEALTH	323.10
388635	WYOMING PUBLIC HEALTH LABORATORY	1,423.00
388636	XEROX FINANCIAL SERVICES	481.89
388637	XEROX CORPORATION	939.03
388638	YELLOW IRON EXCAVATING LLC	32.00
388639	ZOLL MEDICAL CORPORATION	682.50